

MINUTES
Selectmen's Meeting
Thursday August 2, 2018

Richard Eastman
Thomas Klinepeter

Richard Murray III
Kimberly Clarke

Thomas Kingsbury

1. Selectman Eastman called the Selectmen's Meeting to order and declared a quorum at 6:00 PM. Selectman Clarke was excused.
2. Selectman Eastman led the Pledge of Allegiance.
3. New Business:
 - a. Action to approve the Selectmen's Meeting minutes of July 19, 2018 was tabled until August 30th meeting. Motion by Selectman Eastman, second by Selectman Klinepeter. Vote 4-0.
 - b. Bob Tagliaferri and Beth Griffin from the Saco River Recreation Council updated the board on activities this season. Bob Tagliaferri's report filed with these minutes.
 - c. *Department Head Reports:*
 - i. Joshua Potvin, Police Chief presented his Saco River Report from May 2016 - August 2, 2018. Report filed with these minutes.
 - ii. Clyde Watson, Public Works Director reported work was being done in the wood and brush area by adding gravel to stabilize the base. Work was being scheduled on West View Drive.
 1. Motion by Selectman Eastman, second by Selectman Kingsbury to accept the winter sand bid from K&W for \$11.75/yard. Vote 4-0.
 - iii. Andrew Dufresne, Fire Chief reported on activities from July 1 - 31, 2018. Report filed with these minutes.
 - d. Motion by Selectman Klinepeter, second by Selectman Kingsbury to appoint Tom Rebmann as an Alternate on the Planning Board. Selectman Eastman asked Mr. Rebmann about personal opinions and following the ordinance. Mr. Rebmann replied he would follow the ordinance. Vote 3-1.
 - e. Motion by Selectman Eastman, second by Selectman Klinepeter to approve a liquor license renewal application for Jim Layne, D/B/A Saco Valley Sports Center, 95 Pine Street, Fryeburg. Vote 4-0.
 - f. Motion by Selectman Klinepeter, second by Selectman Murray to approve a liquor license renewal application for Natalie and Jonathan Spak, D/B/A The Oxford House Inn, 548 Main Street, Fryeburg. Vote 4-0.
 - g. C. A. Snow School discussion:
 - i. The Town Manager presented 2 bids from HUB Insurance for property coverage for the C. S. Snow School because the Town's insurer declined to provide

coverage after inspecting the property. Coverage for replacement value \$17,371.73 and current value \$12,762.16 with requirements set for both, including a \$10,000 deductible. Selectman Eastman asked to obtain another bid to reduce the premium by increasing the deductible. The Manager will obtain another bid for review at the August 30th meeting.

- ii. The Manager reported that MEDEP notified MSAD #72 they were responsible for removing the Underground Storage Tank and disposing of it according to their requirements. The Phase I and II updates would be completed after notification that the tank had been removed.
 - h. Motion by Selectman Eastman, second by Selectman Klinepeter to appoint the following applicants to an Ad-Hoc Study Committee for the C. A. Snow School: Richard Krasker, Richard Leavitt, Russell Brown, Tom Rebmann, Alexandra Ricks, Elbridge Russell, James Oliver, Mary DiNucci, Carol Brooks. Vote 4-0. Town Manager Sharon Jackson, Selectman Richard Eastman and Code Enforcement Officer Katie Haley will also be on the committee.
 - i. The Town Manager reported that the ESAA purchased a parcel of land in Hiram for the purpose of erecting a tower for aeronautical purposes and gifted it to the Town of Fryeburg. The Hiram property was accepted by a town meeting vote. The land was purchased from Woodrow D. Hartford who would be given right of first refusal if ESAA no longer needed the property and planned to sell it. Also, FAA needed to formally approve the sale with conditions to include the proceeds would belong to the ESAA for operational costs and not to the Town. The Town would set up an account that would be used for the operation of the airport. McFarland Johnson was submitting the paperwork to FAA and a special town meeting will be required to sell the property.
4. Motion by Selectman Eastman, second by Selectman Klinepeter to accept the Town Manager's Report. Vote 4-0. Copy of the report filed with these minutes.
5. Other business as appropriate.
- a. Selectman Klinepeter asked when the Lovewell Pond Road Project will start. The Manager reported next week.
 - b. Selectman Murray asked about the lights that were to be set by the Academy crosswalk. This would be on the schedule for work to be completed before the fall season
 - c. Selectman Eastman has received discouraging concerns from the public that the downtown is becoming a Ghost Town because people are not stopping.
 - i. Selectman Eastman stated that the Town would not do work on private property by referencing the work needed on West View Drive.
 - d. Selectman Kingsbury asked about lowering the speed limit on Porter Road.
6. Motion by Selectman Eastman, second by Selectman Murray to approve Accounts Payable Warrants #8, #10, #119, #120 and Payroll Warrant #7, #9. Vote 4-0.
7. Motion by Selectman Eastman, second by Selectman Murray to adjourn at 7:36 PM.

Date:

8.30-18

Richard Eastman

Rich East

Richard Murray

Richard W Murray

Thomas Klinepeter

Th K

Thomas Kingsbury

Thomas Kingsbury

**Town of Fryeburg
Manager's Report
August 2, 2018**

Selectmen's Meetings (Tentative Schedule) - 6:00 PM

August 30	September 6, 27	October 11, 25
November 8, 29	December 13, 27	

Closing Dates

- Monday September 3 Labor Day
- ~~~~~
- Dan Tinkham and Jamie Emery with Emery & Garrett Groundwater Investigations will attend the August 30th Selectmen's meeting to review 2005 update. This Selectmen's meeting will be held at the American Legion on Bradley Street.
- MaineDOT will Shim Pave Fish Street in August. The shim depth usually depends on how bad the rutting and holes are on the roadway so it could be an inch to several inches in places. Fish Street is scheduled for Light Capital Paving in 2019. They also have ditch work scheduled for August. The Route 302 project is due out around the first of the year in 2019.
- Jennifer Spofford from Albany NH has been hired to be the Town Librarian. Her first day will be August 6th. She will train with Donnette through the end of August when Donnette retires.
- We have re-advertised the part time Library Aide and hope to interview the week of August 13th.
- Our Bookkeeper is moving out of the area and will be leaving the end of August. The position has been advertised in the CDS, the Bridgton paper, MMA website and Town website.
- The Library Septic System. When the system was pulled to clean the chambers, roots had tangled through the first 2 chambers block anything from moving to the next 4 chambers. The roots were from the tree and have been cut out of the first two chambers. The last 4 chambers are like new. This will most likely happen again unless the tree is removed so we should discuss this at some point.
- June 26th, July 10th and July 24th minutes from the Saco River Recreation Council.
- Joel Kittredge, Project Manager, MaineDOT will conduct a formal public meeting to discuss the replacement of the Kimball Brook Bridge Culvert which carries Route 113 (North Fryeburg Road) over Kimball Brook. This meeting will be held at the Legion Hall on Bradley Street Tuesday August 7, 2018 at 6:00 PM. Clyde and Andy will attend. I will be on vacation.
- Elbridge Russell filed an appeal with the Oxford County Board of Assessment for an abatement request that was denied by the Assessor's Agent and the Fryeburg Assessors for property on Map 12, Lot 28A. The Oxford County Board of Assessment denied Mr. Russell's appeal.
- The Red Transfer Station window stickers will expire August 31st. The new Yellow window stickers are in and available to purchase for \$20. Yellow stickers will be needed beginning September 1st. Packets including the sticker, coupons, recycling information and fees have been

made up when you purchase your new sticker. Kelly Woitko will be at the Transfer Station Saturday selling the new stickers and punch cards.

- Donna Pearce has resigned from the Economic Development Committee. We would like to thank Donna for her service. If anyone is interested in joining the EDC, please fill out an application.
- The 2018 30-Day Notice of Liens were mailed July 10th. 2018 taxes will need to be paid before August 10th to avoid a lien.

FRYEBURG POLICE DEPARTMENT

SACO RIVER REPORT BY CHIEF OF POLICE JOSHUA POTVIN

MAY 2016 - PRESENT

During the 2018 season the following statistics have been compiled as a result of enforcement action on the Saco River.

<u>Summonses:</u>	2016	2017	2018 (August 1st)
Operating without safety equipment:	7	6	0
Operating under the influence	12	9	9
Fishing without a license:	2	6	0
Drinking in public	5	0	0
Minor consuming alcohol:	22	7	1
Minor possessing alcohol:	27	17	1
Minor transporting alcohol:	2	3	1
Furnishing liquor to a minor	3	0	0
Narcotics violations	33	21	13
Assault	7	21	3

Total River Violations: 2017: 90 2016: 131 2015: 145 2014: 87

AIR-BOAT: Routine maintenance only - Den's Auto
GO-DEVIL: Routine maintenance only - Osgood's
JET BOAT: New boat and training program in service
HUMVEE: Routine maintenance - Den's Auto
U.C. KAYAKS: Operational

Joshua Potvin

Chief of Police

Report
Fryeburg Fire Department ~~agenda~~ for August 2, 2018
Selectman's Meeting

1) Review of calls for service July 1, 2018 to July 31, 2018

18 Calls for Service:

Motor vehicle crash- 1
Propane Leak- 1
Alarm activations- 5
Wires/ tree in road- 3
Brush/ Woods fire- 3

Public Service- 1
Mutual Aid to Brownfield- 2
Water Rescue- 1
Building Fire- 1

- 1) Fleet update: In progress of annual maintenance and inspections of all fire apparatus: Engine 96 complete, Engine 97 complete, ATV complete, Tanker 92 complete, Darley fire pump parts in, awaiting schedule from WD Perkins to rebuild fire pump. Utility 95, needs master cylinder, awaiting parts, estimated at \$1,450.00. Engine 94, needs front shocks, steering stabilizer and rear axle fluid changed, estimated at \$660.00, exhaust leak will be taken care of in house. Engine 93, has cracked spring shackle, possibly broken center pin on rear axle, and missing front spring wrap. At Diesel Works now awaiting parts break down, truck is out of service, cost of repair currently not known. Engine 91, next in schedule for service. All Fire Pump annual certifications (E91, T92, E93, E94, E96) scheduled for October.
- 2) New "Alarm Card" information submitted to Oxford RCC to detail both automatic aid and mutual aid for address specific fire responses in Fryeburg. This is an additional feature in the fire dispatch program will notify mutual aid quicker and reduce radio traffic during expanding incidents. Thank you to Oxford RCC for investing in this needed computer program update.
- 3) Thank you letters have been sent to all departments and businesses that helped over the last few months to support the Fire Department during major calls for service like the Fryeburg Fair incident. The members appreciate all of the support from our local public safety partners, mutual aid agencies and local businesses who help us out.

Respectfully Submitted,
Andrew Dufresne
Fire Chief/ Emergency Management Director

Sharon Jackson

From: Bob Tag <bobt@sacobound.com>
Sent: Thursday, August 02, 2018 5:37 PM
To: Sharon Jackson; Joshua Potvin
Subject: SRRC Brief Overview

Please feel free to forward to the selectman and those involved.

Thanks,

Bob

Saco River Recreational Council, (SRRC) was formed in 1985 to manage the effects of recreation on the Saco River from Redstone, NH to Hiram, Maine. The SRRC is a Fryeburg based, 501(c)(3), nonprofit organization. It was originally founded by Saco Bound & Saco River Canoe & Kayak in response to a rapid rise in river use. Currently, 6 rental companies/campgrounds manage the organization and remain as the primary funding mechanism. Cooperative agreements with the Town of Fryeburg, the State of Maine and several other affiliates have contributed to the mission of the organization.

Major Initiatives:

1. Clean Up - 4X, weekly, in season. Team of 7 cleans river / access points.
2. Education - Weekends at major put-ins.
3. Law Enforcement - Pays for river patrols and officers at the major putins.
4. Logistics - Control operations and traffic at busy river access locations.

Our 2018 budget is approximately \$110,000. All proceeds go to the river initiatives as listed above. Approximately 85% of the budget is focused on the Fryeburg segment of the river and associated properties.

Areas of Investment, (major expenses).

1. Labor \$54,422 for clean up, education & river access logistics.
2. Town of Fryeburg \$18,300 annually for river patrols & law enforcement.
3. Trash disposal \$10,140.00, physical units, rental and dumping fees.
4. Porta Potties \$4,640, rental, maintenance and disposal of waste.

This is the only management program that is protecting the Saco River and controlling access locations. Our program is supported and endorsed by the State of Maine. Trends in river use shift as does the use on a particular segment or location. We continue to evaluate what's needed and allocate resources as necessary. A shift toward inflatables and daytrips overall continues to evolve.

Solutions for Weston's Area During Busy Periods

- Revised operational policies & efforts for management.
- More staff, attendant during busy times.
- Signage if allowed by town.
- More cleanup & education.
- Follow up discussion for other improvements in the future.