

## **MINUTES**

### **Select Board Meeting – Town Office, 16 Lovewell Pond Road Thursday, December 5, 2019**

Richard Murray III  
Thomas Klinepeter

Kimberly Clarke  
Thomas Kingsbury

5:00 p.m. Walk-through of Registry of Deeds Building at 38 Portland Street- Tom Winsor did not show up as scheduled. The walk-through will be rescheduled for 5:00 on 12/19, prior to the next Select Board Meeting

Following the walk-through, the Select Board returned to the Town Office. Klinepeter called the Select Board Meeting to order and declared a quorum.

Kingsbury made a motion to enter into executive session to deliberate over an abatement (Case #2019-1) pursuant to 36 M.R.S.A. §841(2), which was seconded by Murray and passed unanimously.

Following the adjournment of executive session, Kingsbury made a motion to approve an abatement of 2018 and 2019 taxes for Case #2019-1 as reviewed in executive session pursuant to 36 M.R.S.A. §841(2). This was seconded by Murray and passed unanimously.

The Board recessed until 6:00. At 6:00 the Pledge of Allegiance was conducted.

Kingsbury made a motion to approve the minutes of November 21, 2019, which was seconded by Murray and passed unanimously.

Kingsbury made a motion to approve the proposed Return to Work Policy, which was seconded by Murray. A discussion followed about the purpose of the policy. The motion passed unanimously.

There was discussion about the airport lease which was follow-up from Gene Bergoffen's presentation to the Board last meeting. He had asked to Board to consider revising the length of the lease with the Eastern Slope Airport Authority and to consider the process of allowing subleases without requiring a town meeting vote. The Board was provided copies of past warrant articles related to this and Attorney Hark's opinions and these were discussed.

Kingsbury made a motion to create a 5-member Airport Lease Review Ad-Hoc Committee that will be charged with establishing ESAA lease terms/lengths and sublease terms. The committee will consist of Clarke, Kingsbury, Ed Price, Gene Bergoffen and 1 additional airport executive board member. The motion was seconded by Murray and passed unanimously.

Kingsbury made a motion to accept \$1,000 Local Community Grant from Walmart for the purposes of improving pedestrian safety via the Fryeburg Police Department. This was seconded by Clarke and passed unanimously.

Department Head reports: Rick Buzzell provided updates on various recreation programs including efforts to related to senior programming. Fryeburg Academy donated a mini-bus to Fryeburg Rec. Inc. which will eventually be donated to the Town.

Chief Potvin provided information about 2 upcoming Stuff-a-Cruiser events. This is an effort to provide presents to children in need. People can drop off unwrapped presents and clothes on 12/11 from 1-3 at Fairgrounds Coffee or at Bradley Park on 12/15 from 3-5.

Chief Dufresne provided his monthly report of calls, fleet updates, etc.

Ira Ela provided a public works update. Paint Care will be started on Monday. The sidewalk plowing is going well.

Katie Haley provided the Town Manager's Report & Finance Report. Kingsbury made a motion to accept the report which was seconded by Murray and passed unanimously.

Other business as appropriate: Clarke noted that Avesta had contacted her asking for information about the age-friendly initiatives. Haley said that she had been working to provide Avesta with documentation on the town's efforts related to this topic. Clarke relayed the dates that she will not be in town for meetings.

Murray noted a street light on Portland St., near Warren St. that is flickering.

Kingsbury asked if arrangements can be made to have longer hours at the Household Hazardous Waste Day. He also asked about making document shredding available.

Klinepeter encouraged people to recycle, especially milk jugs.

Public Forum: Dufresne brought up a safety concern related to the crosswalk on Portland Street that is not located at the Pine St. intersection. He is hopeful steps can be taken to move it closer to Pine St.

Clarke made a motion to approve Payroll Warrants #43 & 45 and Accounts Payable Warrants #44 & 46. This was seconded by Kingsbury and passed unanimously.

Kingsbury made a motion to adjourn, which was seconded by Murray and passed unanimously.

Date:

Kimberly Clarke

Tom Klinepeter

Thomas Kingsbury

Richard Murray

The image shows four handwritten signatures on a set of horizontal lines. The first signature is for Kimberly Clarke, the second for Tom Klinepeter, the third for Thomas Kingsbury, and the fourth for Richard Murray. The signatures are written in dark ink and are somewhat stylized.