

## **MINUTES**

### **Select Board Meeting – Town Office, 16 Lovewell Pond Road Thursday, November 21, 2019 - 6:00 PM**

Richard Murray III  
Thomas Klinepeter

Kimberly Clarke  
Thomas Kingsbury

1. The Public Hearing for an Application for Special Amusement Permit for 302 West Restaurant & Tavern located at 636 Main Street was opened. There were no public comments and the hearing was closed.
2. The Select Board Meeting was called to order and a quorum was declared.
3. The Pledge of Allegiance was conducted.
4. Certificate of Appreciation/Commendatory Memo presentation: Chief Potvin read a Commendatory Memo he wrote to highlight the actions that Lt. Mike McAllister took to save a life on August 6<sup>th</sup> and the Town Manager presented a Certificate of Appreciation on behalf of the Town.
5. Klinepeter made an announcement and invited everyone to attend a flag raising ceremony to be held at the Fryeburg Fire Station on Saturday morning at 9:00 a.m. The flag that was flown over the towers in the days following September 11<sup>th</sup> will be raised for 10 minutes.
6. Kingsbury made a motion to approve the Application for Special Amusement Permit for 302 West Restaurant & Tavern located at 636 Main Street, which was seconded by Clarke and passed unanimously.
7. Kingsbury made a motion to approve the annual Liquor License Application for 302 West Restaurant & Tavern located at 636 Main Street, which was seconded by Murray and passed unanimously.
8. Kingsbury made a motion to approve the minutes of October 10, 2019, which was seconded by Clarke and passed 3-0.
9. Kingsbury made a motion to approve the minutes of October 24, 2019, which was seconded by Clarke and passed 3-0.
10. Kingsbury made a motion to approve the minutes of November 12, 2019, which was seconded by Clarke and passed 3-0.
11. Airport request related to proposed solar power project: Gene Bergoffen was present on behalf of the Eastern Slope Airport Authority. He outlined his 2-part presentation to first review a proposed community solar project on the airport property and second to ask for consideration to extend the airports lease beyond 7 years.

Bergoffen and 2 representatives from Dirigo Solar outlined the proposal and benefits to the community to have a solar farm built at the airport. The timeframe for permitting and construction was discussed. Dirigo would need confirmation of a 40-year lease to proceed. This would require a Town Meeting vote. The Board generally provided their support and “blessing” of this project.

In regards to revising the airport lease length, Clarke noted some concerns about allowing the airport to enter into subleases without town involvement. Bergoffen suggested the formation of a group to work out specific details. Clarke is interested in being involved on that. Klinepeter suggested that the appointment of the members to the working group be on the next Select Board agenda. Bergoffen said that a Planning Board member may want to be involved in that process.

12. Conservation Committee request to revise mission statement: Abby King requested that the Select Board approve the revision of the Conservation Committee mission statement to read: *The Mission of the Fryeburg Conservation Committee is to restore, protect, and improve public access to Fryeburg's publicly owned spaces by working with town departments, boards, and committees, and by enlisting volunteers. Through cooperation with land owners we hope to encourage these same goals on private property. We work to create opportunities for all citizens to learn about and enjoy our natural resources.*

Clarke made a motion to approve the mission statement, which was seconded by Kingsbury and passed unanimously.

Committee members Nels Liljedahl and Sherri Billings, along with King, updated the Board on their various projects including the trail project at the Town Forest, the Goldenseal replanting, the chestnut tree seed collection/planting, the pollinator planting project along Rt. 302, and their upcoming planned workshops.

13. EPA Recreation for Rural Economies Grant: Katie Haley provided an update on the grant and the upcoming process consisting of a 2-day workshop. Background information on Fryeburg is being gathered with the help of a steering committee that will be operating with direction from SPDC. Holly Foster and Rick Buzzell both volunteered to work on that committee.
14. Review and discussion on draft RFP for Brick Building and the library's proposed use of the building: Librarian Jennifer Spofford outlined a couple of varying proposed uses of the brick building by the library. The draft RFP was reviewed and discussed along with the timing of the efforts to renovate and use the building  
  
Kingsbury made a motion to issue the RFP, which was seconded by Clarke and passed unanimously.
15. Kingsbury made a motion to appoint Diane Jones to the Henney Historical Trust, which was seconded by Murray and passed unanimously.
16. Kingsbury made a motion to appoint Edward Price to the Budget Committee, which was seconded by Murray and passed unanimously.
17. Kingsbury made a motion to appoint Jim Gibson to the Age Friendly Community Task Force, which was seconded by Clarke and passed unanimously.
18. Kingsbury made a motion to appoint Ralph Smith to the Bradley Park Committee, which was seconded by Murray and passed unanimously.
19. Avesta Update and expense budgeting: Haley updated the Board on the anticipated timeline on Avesta moving ahead and highlighted the expenses anticipated for the rest of this fiscal year. The Board agreed to use the \$10,000 non-refundable down payment to offset the expenses.

20. Tom Winsor OCC offer to completed Registry Building walk through: After discussion, Clarke made a motion to schedule a walk-through of the Registry, which was seconded by Kingsbury and passed unanimously. Haley will work to schedule that prior to one of the upcoming Select Board meetings.
21. After discussion, Kingsbury made a motion to close town departments on Christmas Eve day (excepting police and fire/public works pending call-ins), which was seconded by Clarke and passed unanimously.
22. Department Head reports: Chief Potvin received a grant that is being used to purchase safety lighting. The new cruiser will be in service at the beginning of next year.
23. Town Manager's Report & Finance Report: Haley provided a report outlining upcoming meetings, Vision status updates, and the receipt of a LED lighting grant for the East Fryeburg Fire Station. Kingsbury made a motion to accept the report, which was seconded by Murray and passed unanimously.
24. Other business as appropriate: n/a
25. Public Forum: n/a
26. Kingsbury made a motion to approve Payroll Warrants #35, 37, 39, 41 and Accounts Payable Warrants #36, 38, 40, 42, which was seconded by Murray and passed unanimously.
27. Murray made a motion to adjourn, which was seconded by Kingsbury and passed unanimously.

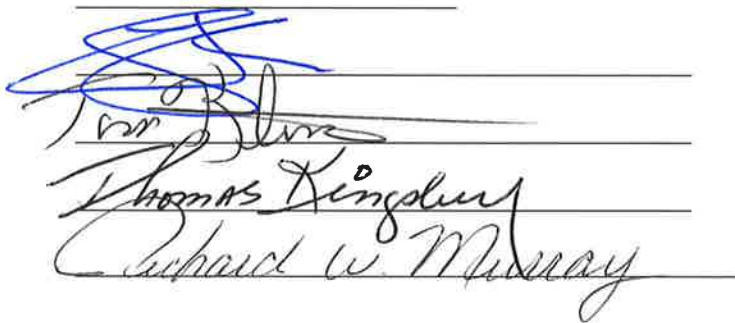
Date:

Kimberly Clarke

Tom Klinepeter

Thomas Kingsbury

Richard Murray



The image shows four handwritten signatures in blue ink, each written over a horizontal line. The signatures are: 1. A stylized signature for Kimberly Clarke. 2. A signature for Tom Klinepeter. 3. A signature for Thomas Kingsbury. 4. A signature for Richard W. Murray.

