

Minutes
Select Board Meeting
Thursday, April 11, 2024
6:00 PM

Greg Huang-Dale
Thomas Klinepeter

Jim Tyrrell
Thomas Kingsbury

Tyrrell opened the Public Hearing on Application for Mobile Vendor License for Terra Firma Food Truck to operate at Saco River Brewing. There were no comments and the hearing was closed.

Tyrrell called the Select Board Meeting to order and declared a quorum. The Pledge of Allegiance was conducted.

Kingsbury made a motion to approve the March 28, 2024 Meeting Minutes, which was seconded by Huang-Dale and passed unanimously.

Department Head reports: Library Director Eastman provided March library stats and information on upcoming events. Police Chief Mick commented on upcoming training. Fire Chief Dufresne thanked town departments and mutual aid departments for their efforts during the recent storm. Tyrrell asked about a Facebook post he saw related to the Fire Chief responding to a call in Stow/Chatham. Chief Dufresne stated that it was not him responding, as he was at a mutual aid call in Brownfield. Public Works Director France thanked Chief Dufresne for assistance plowing, noted that road postings have been lifted, and that Public Works has been working on storm damage clean-up.

Kingsbury made a motion to approve the Application for Mobile Vendor License for Terra Firma Food Truck to operate at Saco River Brewing, which was seconded by Huang-Dale. There was discussion about the requirement that the mobile vendor submit the exact dates and times, noting that the application was a bit vague. There was also discussion about the public ROW or easement. The motion to approve passed unanimously.

The Board reviewed and made recommendations on the FY 2025 Budget as follows:

| | <i>FY 2025</i> | <i>Select Board Motion/Second</i> | <i>Select Board Vote</i> |
|--------------------------------|-----------------------|--|---------------------------------|
| Administration | \$ 621,845 | Kingsbury/Klinepeter | 4-0 |
| Select Board | \$ 17,273 | Kingsbury/Huang-Dale | 4-0 |
| Planning Board | \$ 2,000 | Klinepeter/Kingsbury | 4-0 |
| Appeals Board | \$ 400 | Huang-Dale/Klinepeter | 4-0 |
| Conservation Committee | \$ 5,000 | Klinepeter/Huang-Dale | 4-0 |
| Parks, Opens Space, Beaut. Com | \$ 3,000 | Kingsbury/Klinepeter | 4-0 |
| Professional Services | \$ 124,500 | Klinepeter/Kingsbury | 4-0 |
| General Assistance | \$ 10,000 | Klinepeter/Huang-Dale | 4-0 |

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|--|---------------------|-----------------------|-------|
| Recreation | \$ 301,156 | Klinepeter/Kingsbury | 4-0 |
| Library | \$ 142,634 | Klinepeter/Kingsbury | 4-0 |
| Police | \$ 899,347 | Huang-Dale/Klinepeter | 4-0 |
| Fire Department | \$ 285,088 | Kingsbury/Huang-Dale | 3-0-1 |
| Saco Valley Fire Department | \$ 48,275 | Kingsbury/Huang-Dale | 4-0 |
| Rescue | \$ 211,019 | Kingsbury/Huang-Dale | 4-0 |
| Civil Services | \$ 156,662 | Huang-Dale/Kingsbury | 3-1 |
| Parks | \$ 18,800 | Kingsbury/Huang-Dale | 4-0 |
| Solid Waste | \$ 589,704 | Klinepeter/Huang-Dale | 4-0 |
| Debt Service | \$ 19,464 | Kingsbury/Klinepeter | 4-0 |
| Public Works | \$ 820,815 | Kingsbury/Klinepeter | 4-0 |
| Miscellaneous | \$ 301,678 | Klinepeter/Kingsbury | 4-0 |
| Total Municipal Without Capital | \$ 4,578,659 | | |
| Capital | \$ 220,500 | Klinepeter/Huang-Dale | 4-0 |
| Total Municipal With Capital | \$ 4,799,159 | | |

Klinepeter opened the discussion on the review of draft Town Meeting Warrant. He relayed that he had been approached by people to have the Municipal Complex vote on voting day. He had been committed to holding the vote at Town Meeting. Huang-Dale believes that it is advantageous to have the vote at the venue that gets the largest turn-out. Tyrrell pointed out that votes on money related articles has historically been held at open town meeting.

Brian Carro commented that he has also received comments that the vote should be via a ballot. He also commented that he believes the project will cost closer to \$22 million. He presented plans of the Limerick Fire Department and noted that he thinks we can do more for less money. Steven Smith commented that this is the biggest vote to happen and that people are intimidated to vote in public. There was a conversation about the process to initiate a secret ballot vote at open town meeting. Jean Andrew noted that the polls are open 8-8 and that this allows opportunity to have more people vote and urged the Select Board to consider that. David Andrews made similar comments. There was discussion about bond terms and construction costs. Sara Demos commented that there is outdated information on the Town's website and suggested that updating that would help with confusion or misinformation. The specific language of the bond article was reviewed.

Klinepeter noted that the Lyman Drive warrant article needed to be added.

Kingsbury made a motion sign the 2024 Ratio Declaration, certifying at 100%. The motion was seconded by Huang-Dale and passed unanimously.

Klinepeter made a motion engage Moors & Cabot Inc. to provide financial services related to bond issuance, which was seconded by Kingsbury and passed unanimously.

Kingsbury made a motion to approve a personal property tax abatement in the amount of \$203.45 for Physician Engineered Products, which was seconded by Huang-Dale and passed unanimously.

Kingsbury made a motion to approve a property tax abatement in the amount of \$70.13 for Map 25, Lot 63B in the name of Donald Butters Jr., which was seconded by Klinepeter and passed unanimously.

Kingsbury made a motion to approve a property tax abatement in the amount of \$377.85 for Map 42, Lot 96A in the name of RSB2 Realty Holdings, which was seconded by Huang-Dale and passed unanimously.

Haley provided her Town Managers Report. Kingsbury made a motion to accept the report, which was seconded by Huang-Dale and passed unanimously. Klinepeter asked if Rob Prue can mark the trees that will be removed due to the Pine St reconstruction before the upcoming Public Hearing.

Other Business: Huang-Dale noted that he had looked up Town policies related to snow-day pay for Town employees, based on a complaint about our policy. He found that our policy is very similar to other towns. Tyrrell believes that our Personnel policy has been in place since 2011 and was not the result of the current town manager. Klinepeter reported that the Dinner Bell North had a freezer malfunction and that 2 freezers of food were lost. If anyone wants to assist, a donation can be sent to Dinner Bell North, in care of the church. Kingsbury thanked town employees. Tyrrell proceeded to read a Freedom of Access Act request received from William Harriman that was sent to the Town Manager. Harriman accuses Haley of poor decision making; Tyrrell pointed out that most of the decisions referenced were town decisions and not Haley's.

Public Forum: Steven Smith asked when the Select Board would make a final decision on the method of voting on the municipal complex; the Board confirmed that it would be at their next meeting on 4/25/2024.

Kingsbury made a motion to approve Payroll Warrants #79 & 81 and Accounts Payable Warrants #80 & 82, which was seconded by Klinepeter and passed unanimously.

Huang-Dale made a motion to adjourn, which was seconded by Klinepeter and passed unanimously.

Date: 4-25-24






