

**Minutes**  
**Select Board Meeting - Virtual**  
**Thursday, April 23, 2020 – 6:00 PM**

Richard Murray III   Kimberly Clarke   James Dutton   Thomas Kingsbury (via Zoom virtual meeting)  
Thomas Klinepeter   (in person)

Klinepeter called the Select Board Meeting to order and declared a quorum. He completed a roll call and outlined processes for virtual meetings.

Department Head reports: Jennifer Spofford reported that she is working with Fryeburg Aid and exploring an idea to offer various book borrowing locations around town, as well as working on writing grants.

Chief Potvin read a commendatory memo for George Walker and Michael McAllister related to their recent live saving efforts while on duty. He also reviewed recent crime stats and answered questions about such stats.

Chief Dufresne reminded people of the need to obtain permits to burn brush and highlighted the recent high fire danger. He answered questions about permissible burning.

Kingsbury made a motion to approve the Select Board Meeting Minutes of April 9, 2020, which was seconded by Clarke and passed unanimously.

There was discussion about the potential dates for the annual Town Meeting. Clarke made a motion to move the Elections and Town Meeting to July 14<sup>th</sup> and July 16<sup>th</sup> (respectively). This was seconded by Dutton and passed unanimously. Dutton made a motion to approve the 2020 Town Meeting Warrant, which was seconded by Clarke and passed unanimously.

Klinepeter read the 2020 road paving bid results from Pike Industries and All States Paving. Kingsbury made a motion to award the bid for the 2020 road paving (pending Town Meeting approval of expenditure of credit reserve funds) to Pike Industries. The motion was seconded by Dutton and passed unanimously.

Kingsbury made a motion to sign the Assessor's Return pursuant to MRSA Title 30-A, Section 891-894, which was seconded by Dutton and passed unanimously.

Clarke made a motion to confirm Nora Schwarz Appointment to the Saco River Corridor Commission, which was seconded by Kingsbury and passed unanimously. It was confirmed that this was necessary based on some timing issues and regulations for SRCC.

Kingsbury made a motion to approve and sign the Real Estate Purchase and Sale Agreement between the Town and Debra Butler for the sale of the town-owned property in Hiram. This was seconded by Dutton and passed unanimously.

Clarke made a motion to accept a \$50,000 donation from West Oxford Agricultural Society, which was seconded by Kingsbury and passed unanimously.

Haley provided the Town Manager's Report & Finance Report, which included the warrant notes and her draft letter for the Town Report. Dutton made a motion to approve the report, which was seconded by Kingsbury and passed unanimously.

Other business as appropriate: Clarke inquired as to when public hearings might be held on the necessary warrant articles. There was a brief discussion. Kingsbury thanked the Town Employees for doing good work.

Public Forum: Numerous members of the public were in virtual attendance; no comments were made.

Kingsbury made a motion to approve Payroll Warrants #82 & 84 and Accounts Payable Warrants 83 & 85, which was seconded by Dutton and passed unanimously.

Clarke made a motion to enter into executive session pursuant to 1 M.R.S.A. Section 405(6)(A) to discuss procedures related to the investigation of and/or complaint resolution associated with town employees, which was seconded by Dutton and passed unanimously.

Upon leaving executive session Clarke made a motion to adjourn, which was seconded by Dutton and passed unanimously.

Date: 5/14/20

Richard Murray \_\_\_\_\_

Tom Klinepeter 

Thomas Kingsbury \_\_\_\_\_

Jim Dutton \_\_\_\_\_

Kimberly Clarke \_\_\_\_\_