

Minutes
Select Board Meeting – Hastings Community Center
Thursday, December 8, 2022
6:00 PM

Kimberly Clarke
Thomas Klinepeter

Jim Tyrrell
Thomas Kingsbury

Kingsbury called the Select Board Meeting to order and declared a quorum. The Pledge of Allegiance was conducted.

Department Head reports: Public Works Director France provided updates on Transfer Station and road work. Fire Chief Dufresne reviewed November calls for service, training and fleet/equipment maintenance.

Klinepeter made a motion to approve the November 17, 2022 Meeting Minutes, which was seconded by Tyrrell and passed unanimously.

The bids for the 2001 GMC Savana 3500 mini-bus were opened. Klinepeter made a motion to accept the high bid of \$800, submitted by R. Lee Deschambeault, which was seconded by Clarke and passed unanimously.

The Select Board reviewed the specifics of the petition to revise the order related to the Bog Pond Road winter closure. Concerns about the costs to upgrade the road to allow for winter maintenance and the flooding potential of that area was discussed. The potential for necessary DEP permitting to upgrade the road was also discussed. Haley noted that a public hearing is required and will be on 12/22/2022. Klinepeter made a motion to table action until the public hearing, which was seconded by Clarke and passed unanimously.

The General Assistance adoption paperwork (approved at the 9/22/2022 meeting) was signed by the Board.

Clarke made a motion to appoint Kelly Woitko as the Registrar of Voters thru January 1, 2025, which was seconded by Tyrrell and passed unanimously.

The Board reviewed applications for the Municipal Complex Building Committee. There were 5 positions for appointment and each Select Board member offered their opinion about the applicants. It was decided that the Select Board member didn't need to be on the committee and that would allow the appointment of 6 people. After conversation and debate, Tyrrell made a motion to appoint Gabe Watson, Dick Krasker, Holly Foster, Ruth Antonucci, Jim Oliver, and Dan Towle. The motion was seconded by Klinepeter and passed unanimously.

Klinepeter made a motion to accept a \$250 donation from Kimberly Clarke to the Conservation Committee, which was seconded by Tyrrell and passed 3-0-1.

Klinepeter made a motion to accept a \$10 donation from Judith Rantanen to the Police Department, which was seconded by Clarke and passed unanimously.

Klinepeter made a motion to subscribe to the PowerMarket net energy billing program for all town small general service accounts, which was seconded by Tyrrell and passed unanimously.

The Board reviewed the Town Managers request for revised Town Office and Public Works Dept. hours. The Board expressed support and noted a need to advertise this. There was discussion about potential revisions to the Transfer Station hours. More research was deemed to be needed on that. Clarke made a motion to proceed with revising the Town Office and Public Works hours to result in a 4-day work week, as proposed, effective January 2023. The motion was seconded by Kingsbury and passed unanimously.

Haley presented revised job description for Town Office staff, noting that the intent was to adjust the descriptions to more accurately reflect what is actually being completed by each employee. The Assistant Bookkeeper position will transition to an Office Clerk. Clarke commented that the town should look at hiring a contract assessor. Discussion followed and upon consensus it was decided that Haley will put together an RFP. Klinepeter made a motion to approve the job description revisions, which was seconded by Clarke and passed unanimously.

Clarke made a motion to renew the Police Department sign-on bonus program for 2023, which was seconded by Kingsbury and passed unanimously.

Clarke made a motion to approve the proposed Town of Fryeburg Policy for Cash Receiving, which was seconded by Tyrrell and passed unanimously.

Clarke made a motion to approve the proposed Town of Fryeburg Fixed Assets Policy, which was seconded by Klinepeter and passed unanimously.

The Board reviewed a citizen letter related to concerns about the appearance of 2 properties. Haley noted that a violation notice has been sent to one of the property owners. This lead to discussions about various other properties and the presence of junked vehicles on properties, especially in the village are.

Haley had nothing to report about the Eastern Slope Regional Broadband Committee. Tyrrell commented about discussions he has with ESRB members about creating a Facebook presence; the ESRB ultimately decided to not pursue the creation of a Facebook page. There was a discussion about how the proposals from internet service providers need to be received before much action can be taken.

Haley provided her Town Managers Report. Klinepeter made a motion to accept the report, which was seconded by Clarke and passed unanimously.

Other Business: Tyrrell wanted to publicly apologize to Haley and Kingsbury about comments made related to sidewalk ADA compliance. There was discussion about sidewalk upgrades. Tyrrell noted that there are grants to for sidewalk projects. Daniel Towle recommended contacting Alpha1 about ADA compliance. Clarke commented about the increasingly poor cell phone service and said that there should be research done on whether there is town land to place

a cell tower on to improve the situation. She then provided her opinion on Conway's decision to establish paid parking and encouraged people ask Conway voters to vote against it at town meeting. Kingsbury brought up the need for a new dump truck/plow truck and commented on the timing of getting new trucks built and delivered.

Public Forum: Daymond Steer asked questions about previously discussed agenda items.

Klinepeter made a motion to Payroll Warrants #43, 45, 47 and Accounts Payable Warrants #44, 46, which was seconded by Clarke and passed unanimously.

Klinepeter made a motion to adjourn, which was seconded by Clarke and passed unanimously.

Date: 12-22-2022

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