

Select Board Meeting Minutes - Virtual

Thursday, April 9, 2020 – 6:00 PM

Richard Murray III Kimberly Clarke James Dutton Thomas Kingsbury (via Zoom virtual meeting)

Thomas Klinepeter (in person)

Klinepeter called the Select Board Meeting to order and confirmed all members are present via Zoom.

RHR Smith & Company Audit review- Tabled till they get online.

Department Head Reports – Chief Potvin has contacted campgrounds to see check on their plans for the summer. Everyone in the Police department is healthy. Kingsbury asked about complaints about out of state cars being on Pleasant Street and Smith and Elm Street. Chief Potvin will look into it.

Library report- Spofford sent in March monthly report. Clarke asked about mobile hot spot. Library has lent one to a local person. The hot spot is having trouble working. Spofford is working on the issues.

RHR Smith & Company Audit review- Ron Smith and Karen Oliveri gave an overview of the June 30, 2019 Audit. Fryeburg seems to be in a good financial position especially for a pandemic response and the potential financial fall out. Smith suggested that we need to do the most prudent thing and approve the upcoming budget with the process that we have used and relied on in the recent past. Questions were asked about reserve and capital accounts. Smith responded that the credit reserve account has approximately \$1.9 million in it.

The Management letter was reviewed. Smith noted that the town had some struggles in 2019 mostly due to staffing and transition. Clarke stated she feels Haley has a good handle on it. Smith agreed and believes things are going well moving forward.

Department Head reports continued- Chief Dufresne gave his monthly reports including a Covid-19 update and fleet and equipment update. He reminded people that things can dry quickly related to burning and that permits can be obtained for free through the link on the towns webpage.

John Wiesemann gave report on his duties and the Planning Board.

Kingsbury made motion, second by Clarke, to approve the Select Board Meeting Minutes of March 26, 2020. The motion passed unanimously.

Budget review and vote- Klinepeter asked if the Select Board wanted a capped or un-capped warrant. Select Board agreed to a capped warrant. The Board, after discussion, determined that

the Town Meeting warrant will show the original proposed dollar amount with the Select Board and Budget Committees revisions separately noted.

Budget review Line by Line:

Administration: Clarke made motion to approve \$523,406, second by Kingsbury, with a 5-0 vote.

Select Board: Clarke made motion to approve \$14,910, second by Kingsbury, with a 5-0 vote.

Planning Board: Clarke made motion approve \$5,000, second by Kingsbury, with a 5-0 vote.

Economic Development: zero budgeted.

Appeals Board: Clarke made motion to approve \$500, second by Kingsbury, with a 5-0 vote.

Conservation Committee: Clarke made motion to approve \$5,000, Kingsbury seconded the motion. Kingsbury asked about dropping to \$3000. After discussion there was a vote on the motion of 5-0.

Professional Services: Kingsbury made motion to approve \$40,650, second by Dutton, with a 5-0 vote.

General Assistance: Clarke made motion to approve \$14,000, seconded by Kingsbury. Tyrrell spoke on why the Budget Committee voted \$10,000. The vote on the motion for \$14,000 failed with a 2-3 vote (Kingsbury, Murray Dutton against). Kingsbury made motion to approve \$10,000.00, seconded by Dutton, which passed with a 3-2 vote (Klinepeter, Clarke against).

Recreation: Clarke made motion approve \$128,875, second by Kingsbury, with a 5-0 vote.

Library: Clarke made motion approve \$101,617, second by Kingsbury, with a 5-0 vote.

Police: Klinepeter noted that \$675,972 is proposed for the Police Budget. Klinepeter requested changing the estimated gas price from \$2.50/gallon to \$2.25, therefore changing the budget to \$673,660. Clarke made motion approve \$673,660, second by Kingsbury, with a 5-0 vote.

Fire Department: Klinepeter noted that \$234,515 is proposed; with the gas price change it would be \$234,265. Clarke made motion approve \$234,515, second by Murray, with a 4-0-1 vote (Klinepeter abstained).

Saco Valley Fire: Clarke made motion approve \$31,925, second by Kingsbury, with a 5-0 vote.

Rescue: Dutton made motion approve \$92,862, second by Clarke. Dutton asked why the Budget Committee wanted to reduce it and Chiye Harper explained the reasoning on behalf of the Budget Committee; discussion followed. The vote was taken and passed 5-0.

Civil Services: Kingsbury made motion approve \$149,585, second by Dutton, with a 5-0 vote.

Parks: Kingsbury made motion approve \$16,890, second by Clarke, with a 5-0 vote.

Solid Waste: Kingsbury made motion approve \$456,635, second by Clarke, with a 5-0 vote.

Debt Services: Kingsbury made motion approve \$76,215, second by Murray, with a 5-0 vote.

Public Works: Klinepeter noted that \$726,797 is proposed; with the previously noted gas price change the budget would be \$726,347. Kingsbury asked why Budget Committee decreased it. Tyrrell gave an explanation on behalf of the Budget Committee; it was based on the amount expended in previous years. Clarke made a motion to approve \$726,347, second by Kingsbury, with a 4-1 vote (Dutton against).

Miscellaneous: Clarke made motion approve \$232,637, second by Kingsbury. There was discussion about the budgeting of expenses for the C.A. Snow School. The voted passed 5-0.

Capital: Clarke made motion to approve \$187,125, second by Kingsbury, with a 5-0 vote.

Clarke and Kingsbury both noted thanks to the Budget Committee for their work.

Haley went over the Credit Reserve proposal as follows: To use \$219,000 out of the Credit Reserve Account for Phase 2 of Battleground and Phase 3 of Lovewell Pond Road, \$64,000 out of the Credit Reserve Account for Morningside Drive and \$72,000 out of the Credit Reserve Account for Meadow Lane.

Clarke voted to combine these 3 projects into one article on the warrant and fill in amounts at next meeting based on bid prices to be received on 4/21/2020. The motion was seconded by Kingsbury and passed with a 5-0 vote.

Review MDOT agreements for just compensation for Map 43, Lot 40 (Town Office), Map 43, Lot 35C (Rec. Fields Entrance), Map 9, Lot 36 (Jockey Cap). Haley explained agreements and process. Clarke made a motion to allow Town Manager to sign agreements, second by Kingsbury, with a 5-0 vote.

Haley gave update on Vision revaluation process. Due to the pandemic, Vision is asking for a contract extension of 30 days with no penalty. Dutton made a motion to extend the contract, second by Clarke, with a 5-0 vote.

Haley provided the Board with some additional information related to the Saco River Rec Council proposal to operate Weston's Beach. Murray made motion to table this item, second by Dutton, with a 5-0 vote.

Haley gave explanation and discussion on the draft Senior Property Tax Assistance Ordinance. There was some discussion about the refund amount and who may apply. Clarke made a motion to put the ordinance on the town meeting warrant, second by Dutton, with a 5-0 vote.

Kingsbury made a motion to accept a \$300 donation from Roy & David Andrews to the Police Department, second by Clarke, with a 5-0 vote.

Haley gave Town Manager's Report & Finance Report. There was a discussion about town meeting and election dates. Dutton made motion to approve Town Managers Report and Finance Report, second by Kingsbury, with a 5-0 vote.

Other business as appropriate: Dutton thanked all the town employees. Clarke gave credit to everyone in town following recommendations in regards to the virus. Kingsbury asked for clarification on Red Building and there was some discussion; the library is looking for grants to be able to repair it. Klinepeter mentioned large cracks on the side roads. Haley explained it is on their to do list to make a priority list on sealing the cracks.

Public Forum: Chief Dufresne met with Eric Odone from Maine water and they are going to be moving the Fire Hydrants on Main Street.

Dutton made motion, second by Kingsbury, to Approve Payroll Warrants #78 & 80 and Accounts Payable Warrants 79 & 81. The motion passed 5-0.

Dutton made a motion to adjourn, second by Kingsbury, with a 5-0 vote. The meeting adjourned at 8:02 PM.

Date: 4/23/20

Richard Murray _____

Tom Klinepeter _____

Thomas Kingsbury _____

Jim Dutton _____

Kimberly Clarke _____