

Minutes
Emergency Select Board Meeting - Town Office
Monday March 16, 2020 – Following Budget Committee Meeting

Kimberly Clarke
Thomas Klinepeter

James Dutton
Thomas Kingsbury

Klinepeter called the Emergency Select Board Meeting to order and declared a quorum. The Pledge of Allegiance was conducted.

There was a discussion related to the Town Managers proposed reduced town operations due to COVID-19. Haley outlined a plan for each department as follows:

- The public is encouraged to avoid the police department for non-emergency reasons.
- The Fire Department will be closed to the public.
- The Transfer Station will practice social distancing through various techniques.
- The Town Garage will be closed to the public.
- Recreation programs are cancelled.
- The library will be closed to the public.
- The Town Office, including Code Enforcement and General Assistance activities, will be closed to the public. Staff will be available to assist people by phone and email.

It is understood that this is less than optimal but seem to be the most cautious action to take. Haley noted that other towns are taking similar steps.

There was a discussion about upcoming meetings, including Budget Committee and Select Board. Klinepeter noted that we may need to have amendments to the warrant in advance of town meeting, especially if meetings are postponed or cancelled.

There was a discussion about having remote meetings; Haley relayed that this is not currently a legal practice but that this may change soon.

Dutton asked how this would impact the revaluation. Haley said that she has been speaking with the Vision reval project manager and working to come up with a plan as they move to the appointment and interior inspection part of the process. Data collection mailers may be used in place of physical inspections.

There was discussion about working to assist people who need help. Some food pantries and Dinner Bell are closed. Klinepeter said to call the Town Office if food is needed and the town will coordinate with Dinner Bell volunteers to deliver food.

Fire Chief Dufresne talked about his EMA operations and the distribution of COVID-19 related information.

Dutton made a motion to adjourn, which was seconded by Kingsbury and passed unanimously.