

Minutes
Select Board Meeting – Hastings Community Center
Thursday, August 12, 2021
6:00 PM

Richard Murray III
Thomas Kingsbury

Kimberly Clarke

James Dutton

Kingsbury opened the Public Hearing for Sunny's Smoothies & Slushies Mobile Vending License. Vic Sunshine described the proposal; Sunny's is an extension of Fairgrounds Coffee and they propose to locate at fair events, Fairgrounds Coffee and are asking for approval to operate at Westons Beach. There were no public comments and the hearing was closed.

Kingsbury called the Select Board Meeting to order and declared a quorum. The Pledge of Allegiance was conducted.

Clarke made a motion to approve the amended July 29, 2021 Meeting Minutes, which was seconded by Murray and passed unanimously.

Department Head Reports: Chief Mick commented that the Police Dept. is still down 3 full-time officers but that some reserve officers have been hired. Clarke asked if we need to get Sheriff Dept assistance. Chief responded that shifts are covered. There was discussion about river details and what reserve officers do. The Select Board thanked the officers for their work.

Clarke made a motion to approve Mobile Vending License for Sunny's Smoothies & Slushies, which was seconded by Murray. Kingsbury asked how they will deal with other vendors at Westons. Sunshine responded that they would likely be there earlier in the morning but that food trucks can usually coexist and help each other. There was discussion about the specific location where they would park at Westons. Kingsbury asked about a generator and there was discussion about that. The motion to approve the application passed unanimously.

The bids for 1983 Chevy fire utility truck were opened. The bids were as follows:

Name	Number	Bid Amount
Charles Tavano	603-978-4722	\$1,150.00
Bruce Russell	603-667-0952	\$1,675.75
Jason Boyd	207-212-8985	\$1,800.00
Robert Barnes	207-890-6376	\$1,800.00
David Arnold	603-726-6692	\$1,850.00
Warren Smith	207-320-0475	\$1,922.00
Coreen Robblee	207-935-1197	\$2,000.00
Mitchell Sparks	207-890-8000	\$2,550.00
Claes Hermanson	603-398-5005	\$2,599.99
Corey Fitch	207-610-6019	\$3,100.00
Evertt Snow	207-699-7133	\$3,500.00
David Irish	207-929-8195	\$3,636.00
Lorne Emery	207-462-4512	\$3,773.23
Mike Larrabee	207-291-0643	\$4,000.00

George Fadden	1-603-356-2747	\$4,195.00
Barry Moses	603-401-0391	\$4,567.89
Matthew Grotton	207-505-2876	\$5,120.00
Daniel Baron	978-857-7896	\$5,450.00

Dutton made a motion to accept Daniel Baron's bid, which was seconded by Clarke and passed unanimously. Clarke made a motion to accept Matthew Grotton's bid in the event that Baron's does not take the truck. That was seconded by Dutton and passed unanimously.

Haley explained the revisions made to draft Remote Participation Policy following input from the last meeting. There were discussions on the preference to always meet in person if possible. Clarke made a motion to approve and proceed with the revised draft language with the addition of the statement "except that they chairman may be present with the Town Manger" during remote meetings. Murray seconded the motion and it passed unanimously. A public hearing is needed prior to adoption.

Haley explained the need for town credit cards and presented the Town of Fryeburg Credit Card Policy that will be followed once credit cards are obtained. She noted that many department heads and employees often have to pay for items themselves, then get reimbursed. Training related expenses, fuel and online purchases were examples. It was noted that dept heads (some, not all) would be issued cards. Dutton made a motion to approve the policy, which was seconded by Murray and passed unanimously.

Haley explained the rationale for the new Assistant Recreation Programmer job description which would serve as a part-time assistant to the Recreation Director. Clarke made a motion to add the position, which was seconded by Dutton and passed unanimously.

Haley provided a review of the draft updated Personnel Policy. She believes that this addresses comments made when the policy was last reviewed by the Select Board. Juneteenth was added as a holiday. Earned paid leave and vacation time clarifications were added along with other changes. Murray asked about the policy of having family in town-owned vehicles. Haley said that the Police Department has a policy that allows ride-alongs with approval. Murray noted that it could be a liability for the town if employees are transporting their children to school in town issued vehicles. Haley will look at the creation of a policy to address this. There was consensus to proceed with the revisions as presented. Haley will finalize the document for final approval at the next meeting.

Haley provided the Town Managers Report. Dutton made a motion to accept the report which was seconded by Clarke and passed unanimously.

Other Business: Dutton asked about lighted yield and stop signs at the Rt 5/302 island. Haley will follow-up. Kingsbury noted the need for a new town office and public safety building and wants to get moving on that. He suggested a parcel for sale on Rt. 302. There was a discussion about process. Clarke stated that she appreciates the corrective action MDOT took as it related to curbing in the Norway Savings Bank area. She is extremely concerned about the safety of the design in front of the Congregational Church and doesn't understand why the state designed it that way. She stated that the Town needs to be assertive in asking for the curbing to be pushed back to allow vehicles to load/unload safely. Haley commented that discussion about the church will be a formal agenda item next meeting. Patty Hibbert and Violet Eastman both offered complaints about the specifics of the layout and discussion followed. Eastman believes that the Commissioner of MDOT is the person to file concerns/complaints with. It was determined that Clarke will take some action on behalf of the Town and that the town will also send a formal request to revise the layout of the church area to MDOT.

Public Forum: Hibbert again commented about various concerns with the MDOT construction including the thrift store area, impacts to her house, and elimination of crosswalks. Chief Mick asked about the Lovewell Pond Rd layout and there was discussion about that. Steven Smith asked about the \$20,000 appropriated at Town Meeting for Broadband. Haley confirmed that it had not been spent and summarized the efforts to bring fixed wireless broadband. Smith asked if the town is looking at options besides Spectrum. Haley invited Smith to come speak

to her and she would provide more detailed information. Smith noted the shoulder work completed on Cornshop Road and asked if it would be paved. Haley responded that the engineer is looking at that; it may get done this year depending on cost.

Dutton made a motion to approve Payroll Warrants #11, 12, 13, 15 and Accounts Payable Warrants #115, 116, 14, 16, which was seconded by Murray and passed unanimously.

Dutton made a motion to adjourn, which was seconded by Murray and passed unanimously.

Date: 8-26-21





