

Minutes
Select Board Meeting – Virtual
Thursday, December 3, 2020
5:30 PM- Executive Session, 6:00 PM- Regular Meeting

Kimberly Clarke
Thomas Klinepeter

James Dutton
Thomas Kingsbury

Executive Session: Kingsbury made a motion to enter into executive session pursuant to MRSA Title 1, Section 405(6)(C) for discussion of the disposition of publicly held property on the grounds that premature disclosure of information would prejudice the bargaining position of the Town. The motion was seconded by Dutton and passed unanimously.

Following executive session, Klinepeter completed a roll call and then called the Select Board Meeting to order and declared a quorum.

Kingsbury made a motion that the Town, for the purpose of facilitating the sale of property at 50 Island Road, to a 3rd party (being a party other than Melissa Brown or Adam Moore), agree to release its tax-acquired interest in return for payment of all outstanding taxes including taxes that would have accrued while the property has been town-owned and all of its legal fees incurred in connection with the foreclosure of the land installment contract, upon such other and further terms and conditions as the Town Manager shall deem appropriate. The motion was seconded by Dutton and passed 3-0-1 (Clarke abstained).

Department Head reports: Fire Chief Dufresne provided call logs, training and fleet maintenance summary. Public Works Director France provided an overview of road work and winter preparation that has been completed. Rec Director Buzzell provided programming updates and discussed the Christmas tree lighting and the holiday decorating contest.

Kingsbury made a motion to approve the Select Board Meeting Minutes of November 12, 2020, which was seconded by Dutton and passed unanimously.

Haley introduced CEO/Assessors Agent Christopher Walton. Walton gave an overview of his work experience and asked the Select Board to consider what goals they have for his position for the next year. Clarke responded that she would like Walton to learn the area and be helpful in guiding people to do the right thing through educating them.

Kingsbury made a motion to approve Quitclaim Deed Without Covenants to Thomas Quigley for Map 053, Lot 019, which was seconded by Dutton and passed unanimously.

Kingsbury made a motion to approve Release Deed to David Damon for Map 037, Lot 040, which was seconded by Dutton and passed unanimously.

Kingsbury made a motion to approve Quitclaim Deed Without Covenants to Marlene Hamilton for Map 38, Lot 30, which was seconded by Dutton and passed unanimously.

Clarke made a motion to appoint Rachel Andrews Damon to the Broadband Committee, which was seconded by Kingsbury and passed unanimously.

Kingsbury made a motion to appoint Jennifer Spofford to the Broadband Committee, which was seconded by Clarke and passed unanimously.

Kingsbury made a motion to appoint Ruth Antonucci as Tax Collector and Treasurer, which was seconded by Clarke and passed unanimously.

Kingsbury made a motion to appoint Cynthia Eaton as Animal Control Officer, which was seconded by Dutton and passed unanimously. Eaton has the training and qualifications for the position. Haley thanked Kathleen Hathaway for her 14 years of service as the ACO.

Kingsbury made a motion to approve Certificate of Recommitment and Certificate of Settlement to the Tax Collector, which was seconded by Dutton. Clarke had questions about abatement totals. Haley confirmed that they seemed accurate based on her recollection of abatements given. The motion passed unanimously.

Dutton made a motion to accept \$500 donation from the Pythagorean Lodge for fuel assistance purposes, which was seconded by Kingsbury and passed unanimously.

Kingsbury made a motion to accept \$2,000 donation from Fryeburg Rec Inc for the acquisition of the retired police cruiser, which was seconded by Dutton. There was discussion that the remaining money for the cruiser would come from the capital reserve and the revolving fund. The motion passed unanimously.

Kingsbury made a motion to approve an abatement of \$302.94 for 001-022- Dawn Barrows, which was seconded by Dutton and passed unanimously.

Kingsbury made a motion to approve a \$0 abatement for 040-001- Kaiser Kamp Trust, which was seconded by Dutton. Clarke inquired about information provided by Haley as review of the abatement. Haley explained her thoughts that the comp's used in the appraisal provided to support an abatement request were not the best comps to use. It was noted that many properties are prone to flooding and that it seemingly does not impact value. The motion passed unanimously.

Kingsbury made a motion to approve a \$1,296.00 abatement for 037-106- Clyde & Twyla Watson, which was seconded by Dutton. There was discussion about the property. Haley noted that the property was undervalued in recent years passed so the new post revaluation value seems high when it is actually more representative. The motion passed unanimously.

Haley provided an overview of proposed draft revisions to Town of Fryeburg Mobile Vending Ordinance. Revisions include removing the limitation of 5 mobile vendors in town and allowing drive thru. Clarke made a motion to proceed with the changes, which was seconded by Dutton and passed unanimously.

Haley provided a review of the revised Assistant Bookkeeper job description. There was a discussion of Local Health Officer duties. Dutton made a motion to approve the revisions, which was seconded by Kingsbury and passed unanimously.

Haley provided a review of proposed committee formation following the RERC workshop. She put together committees draft mission statements and outlined potential tasks. After discussion and suggested naming changes, Kingsbury made a motion to form a Bicycle, Walkway and Trails Committee. The motion was seconded by Clarke and passed unanimously. The committee will have 7 members appointed for 1-year terms.

Clarke made a motion to form an Economic and Community Development Committee, which was seconded by Kingsbury and passed unanimously. The committee will have 7 members appointed for 1-year terms.

After discussion about beautification and parks committee and debate about having two separate committees Clarke made a motion to form a Parks, Open Space and Beautification Committee. The motion was seconded by Kingsbury and passed unanimously. The committee will have 7 members appointed for 1-year terms.

Haley provided her Town Manager Report which included broadband updates, grant application updates and a review of upcoming important reminders. Kingsbury made a motion to approve the report, which was seconded by Dutton and passed unanimously.

Other Business: Clarke requested that people stay cautious and careful in light of increasing COVID cases. Dutton thanked employees for their hard work during elections and congratulated new employees. Kingsbury seconded the employee thank you and the need to each to our part to prevent the spread of COVID.

Public Forum: Nora Schwarz commented about Walton's previous question to the Select Board about CEO goals as it may relate to Town boards and committees. There was a discussion about "what does success look like". Sherri Billings spoke about the Town Forest trail bridge project being completed with help from Fryeburg Academy students. She also reported about her impressions after camping at Canal Bridge Campground this past summer. It was a disappointing experience and she has concerns about the lease and believes that the use of the town land should exemplify responsible user behavior and that was not the case.

Kingsbury made a motion to approve Payroll Warrants #41, 43, 45 and Accounts Payable Warrants #42, 44, 46, which was seconded by Dutton and passed unanimously.

Kingsbury made a motion to adjourn, which was seconded by Dutton and passed unanimously.


Richard W. Murray III 12/8/2020

