

Minutes
Select Board Meeting – *Virtual*
Thursday, October 8, 2020 – 6:00 PM

Kimberly Clarke
Thomas Klinepeter

James Dutton
Thomas Kingsbury

Klinepeter called the Select Board Meeting to order and declared a quorum. He completed a roll call.

Department head reports: n/a

Clarke made a motion to approve the Select Board Meeting Minutes of September 24, 2020, which was seconded by Kingsbury and passed unanimously.

Kingsbury made a motion to approve a liquor license for Saco Valley Sports Center, which seconded by Dutton and passed unanimously.

Haley explained the purpose and reason for drafting a Transfer Station Sticker & Use Policy. It will be helpful for residents and employees alike to have a firm document to refer to. There was discussion about the process for contractors doing work at a residents house to get a temporary transfer station pass and about the attendants doing a better job checking for stickers. Dutton made a motion to approve the policy, which was seconded by Kingsbury and passed unanimously.

Kingsbury made a motion to approve the annual Municipal Valuation Return, which was seconded by Dutton and passed unanimously.

Dutton made a motion to approve the following abatement requests. After discussion it was decided to review and vote on each one separately. Dutton noted for the record that the Select Board has been provided with background information on each abatement request so the public is aware that their votes are not arbitrary. Dutton rescinded his motion.

Dutton made a motion to approve the abatement amount of \$55.08 for 025-033, Hastings & Hastings, which was seconded by Clarke and passed unanimously.

Dutton made a motion to approve the abatement amount of \$652.86 for 004-003, Upper Saco Valley Land Trust, which was seconded by Clarke and passed unanimously.

Dutton made a motion to approve the abatement amount of \$1,783.62 for 022-026, Don Thibodeau, which was seconded by Clarke and passed unanimously.

Dutton made a motion to approve the abatement amount of \$0 for 018-045-005-A00, Janelle Keene, which was seconded by Kingsbury. Clarke questioned the reason for the abatement. Haley explained that the current assessment is correct but the property owner is requesting an abatement for past years that were found to be incorrect after the revaluation. Haley explained that per statute the applicant had 185 days from each of the 3 years past tax commitments to apply for an abatement. The motion passed unanimously.

Dutton made a motion to approve a supplemental tax assessment of \$926.64 for 042-093, Jeremy Gurney which was seconded by Kingsbury and passed unanimously.

Kingsbury made a motion to accept Thomas Quigley's offer to purchase Map 053 Lot 019 for \$500 from the Town of Fryeburg, which was seconded by Clarke and passed unanimously.

Kingsbury made a motion to accept a \$5,000 grant from the Center for Tech and Civic Life for the "public purpose of planning operationalizing safe and secure election administration", which was seconded by Dutton. There was discussion about using this for PPE, and various forms of signage. The motion passed unanimously.

Dutton made a motion to accept a \$50,000 donation from the West Oxford Agricultural Society, which was seconded by Kingsbury and passed unanimously.

Kingsbury made a motion to accept a \$50 donation from Carmen Doughty for the Fryeburg Police Department, which was seconded by Clarke and passed unanimously.

Haley provided her Town Managers Report. Clarke made a motion to accept the report, which was seconded by Kingsbury and passed unanimously.

Other business as appropriate: Dutton asked for an update on the open position hiring process. Haley replied that she is waiting for CEO/Assessor applications and that interviews are pending for the Police Chief position. Dutton also commented about the Rescue Building not being open to drop off unused prescription drugs.

Clarke asked if sidewalks would be plowed, which Haley confirmed that they would. There was some discussion about the sidewalks.

Kingsbury brought up Halloween and questions what should be done. Clarke made a motion to issue a recommendation from the Board that door to door trick or treating not occur. This was seconded by Kingsbury and passed unanimously.

Klinepeter relayed the date for the County Budget meeting. He also suggested that a plan be made for poll watchers at elections.

Public Forum: n/a

Kingsbury made a motion to approve Payroll Warrants #27 & 29 and Accounts Payable Warrants #28 & 30, which was seconded by Dutton and passed unanimously.

The review of Town of Fryeburg Personnel Policy was briefly discussed. Dutton's proposed changes were not received by the entire Board. Clarke wants to review these in person and Kingsbury agreed. Dutton made a motion to table the review, which was seconded by Kingsbury and passed unanimously.

Dutton made a motion to enter into executive session pursuant to 1 M.R.S.A Section 405(6)(A) to discuss Town Manager annual evaluation, which was seconded by Kingsbury and passed unanimously.

Following the executive session, the meeting adjourned.

Date: 10/22/2023

Tom Klinepeter [Signature]

Thomas Kingsbury [Signature]

Jim Dutton [Signature]

Kimberly Clarke [Signature]