**Fryeburg Planning Board Meeting**

**Date: June 27, 2023 6 pm**

**Members in Attendance:** Edythe Kizaki- Secretary, Patrick Emery-Chair, Eli Goodwin, Tom Rebmann-Vice Chair, Stephen Chase, Greg Hatch-Alternate, Edward Price-Alternate. Frank Polak-Code Enforcement Officer. Maryann Eastman-Scribe.

**Call to Order & Establish Quorum**: Meeting called to order by Patrick Emery at 6:05 pm. Quorum established.

**Review and Approval of Previous Month’s Minutes**: Motion by S. Chase to accept May 23,2023 minutes, seconded by E. Kizaki. All in favor. Motion passed.

**Current Business:**

Review of STR survey and discussion: E. Goodwin commented that he wished more people had responded/completed the survey. It was available at Town Meeting, but perhaps voters were unaware that they could take it to be filled out. Goodwin suggested each member look into LD2003 prior to July meeting and offer comment. (It is still being worked on by the State and as such there are few answers available yet.) F. Polak suggested that Southern Maine Regional Planning group may be useful for pre-planning. Goodwin suggested that members create a list of contractors to help with the issue, thereby taking all that work off the planning Board’s plate.

S. Chase suggested that the board mesh together some of other town’s regulations/codes for Fryeburg. Also suggested that fees be kept low, so that owners will self-report (instead of being ‘turned in’ by neighbors). E. Kizaki and F. Polak will put in some time researching AirBNB, VRBO, etc. to make a list of current STR’s in Fryeburg.

All agreed to conduct a workshop on STR policy after next meting in July, and another short workshop in August.

Election of Officers: S. Chase made motion that Patrick Emery be Chair, seconded by E. Goodwin, all in favor.

S. Chase motioned that Tom Rebmann be Vice-Chair, E. Kizaki seconded, all in favor.

E. Goodwin motioned that E. Kizaki be Secretary, T. Rebmann seconded, all in favor.

**Other Business:**

July 25, 2023 6 pm is next Planning board meeting, with a short workshop after.

**Approval of Code Officer’s Report:**

F. Polak answered questions regarding ‘junk properties”, working on resolutions with legal process, which can be costly and time consuming. Issues are regarding safety, and abutting neighbors. Regarding STR’s it depends on where they are located, and how long. It comes down to septic issues, at 90 gallons of water per day per bedroom, it can overwhelm the septic systems in place. Licensing VS. permitting discussion ensued. Chase asked if people were concerned about enforcement/legal procedures. F. Polak replied that they are not.

Goodwin asked about flashing signs on local businesses. Polak replied that it comes down to semantics and language on the definitions . Eli mentioned that he would be in favor of discussing ordinance changes to sign policies, to disallow electronic signs with changing messages. Chase asked how would that affect the message board electronic sign that the town uses at the intersection of Rte 5 and 302? Rebmann suggested looking at Conway, NH sign ordinances as a place to start.

Goodwin brought up Field Electric sign on Route 5, questioned if it was legal, Polak will look into it and report next meeting.

Rebmann asked Polak to explain the list of complaints and the approaches taken.

Goodwin suggested that the To Do list of planning Board be revisited at next meeting, checking off what has been accomplished, and adding new items as needed.

Emery motioned to accept the Code Officers Report, seconded by Kizaki, All in favor.

**Meeting Adjourned: 7:04 pm**

**Respectfully submitted by Maryann Eastman-Scribe.**

**This is accurate to the best of my ability. Please make any corrections needed, forgive any omissions.**