APPLICATION FOR EXEMPTION FROM LOCAL PROPERTY TAXATION
PROPERTY OF INSTITUTIONS AND ORGANIZATIONS

NOTE: One form is to be filed for each property for which exemption from taxation is requested.

THIS APPLICATION AND ATTACHMENTS ARE DUE ON OR BEFORE APRIL 1ST.

Pursuant to 36 M.R.S.A. § 652, or other designated statute, the undersigned requests exemption from the property tax for the below described real estate and/or personal property.

Institution and Organization:

Name:______________________________________________________________

Address:________________________________________________________________

If incorporated, provide date and state of incorporation:________________________________________

Location of Real Estate and/or Personal Property:

Map:_______ Lot:_______ Street/Number:____________________________________

Exempt Classification of Organization:

□ Charitable & Benevolent □ Literary & Scientific □ Non-Profit Hospital/Medical Service
□ Veteran’s Association □ Non-Profit Mental Health, Nursing Home, Child Care
□ Chamber of Commerce/Board of Trade □ Non-Profit Residential Housing
□ Fraternal Organizations □ Agricultural Fair Association
□ Other

For any classifications not listed above you are required to list and attach Maine Statutory authority for exempt status being requested. Statutory Citation:__________________________________________

Describe Real Estate for which exemption is requested and attach deed of ownership or applicable leases for both real estate and personal property for which exemption is requested:________________________________________

__________________________________________________________________________

__________________________________________________________________________

Is any part of the facility used for employee housing? □ Yes □ No
If yes, describe:_________________________________________________________________
Is any real estate, personal property, or portion therefor, used for other activities not conducted by, or directly related to the organizations exempt purpose? (Example, the first floor is rented for dances every Friday night for $500) □ Yes □ No

If yes, state who uses it, how often, for what purposed, the fee charged, the number of times per year it is used in such a manner: __________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

How does the organization use income derived from its activities or rental of facilities? ______________________

________________________________________________________________________

________________________________________________________________________

Attachments Required:
□ Statement of Public Benefit and Purpose (Template Attached)
□ Articles of Incorporation
□ Audited annual financial report for the prior year, detailing income and expenses
□ Bylaws and Charter
□ Property Deeds
□ Evidence of IRS tax exempt status if applicable.

Authorized representative of organization filing this application:

I, the undersigned, hereby certify that the information contained within this application and attachments are true and complete.

Signature:_________________________________________ Date:________________________________________

Printed Name:____________________________________ Title:____________________________________

Phone Number:_________________________ Email Address:____________________________________
STATEMENT OF PUBLIC BENEFIT AND PURPOSE

Describe the public benefit derived from the organizations activities located at the property listed on this application or from the personal property used:__________________________________________________________

__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

Explain the purpose of the organization as it relates to the selected exempt classification: (For example, why is this organization charitable and benevolent and what activities are carried out that constitute charitable.)

__________________________________________________________________________
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