

Warrant Explanation and Budgets for Fiscal Year 2020-2021		
ARTICLE 1.	Elect a Moderator for July 14th	
ARTICLE 2.	Secret Ballot voting for two (2) Select Board members for 3-year terms and two (2) School Board Directors for 3-year terms.	
ARTICLE 3- ADMINISTRATION		
Salaries & Wages: Full-Time and Election Workers.	\$ 312,678	Town Manager, CEO/Assessor, Bookkeeper, Town Clerk, 2 Office Clerks and Election Workers.
Taxes, Workers Compensation	\$ 31,651	Payroll taxes and workers compensation.
Health Insurance	\$ 102,036	Health Insurance for 6 full time staff.
Employees Costs	\$ 8,500	Travel, training, membership dues.
Supplies	\$ 28,850	Postage, Registry fees (for filing liens, discharges, foreclosures), tax bills, town reports, cleaning supplies, office supplies, advertising notices, election supplies, check printing, certified mailers, receipt tape, print cartridges, toners, paper, etc.
Utilities	\$ 7,690	Electricity, heat, water, internet, telephone.
Repair & Maintenance	\$ 6,600	Annual copier maintenance. Computer maintenance. Building maintenance.
Contractual Services	\$ 25,401	Annual municipal software license. Annual online website for assessing. Tax assessing software. Security system. Town web site. Postage meter rental. Computer Tech. Copier lease
Total Administration	\$ 523,406	
ARTICLE 4 - LAW ENFORCEMENT		
Salaries & Wages Full-Time	\$ 309,795	Police Chief, Lieutenant, Sargent and 3 full-time Patrol Officers.
Wages - Reserve Officers	\$ 112,700	Reserve shifts to cover vacations, sick time, river patrol, court, and cleaning services. <i>The amount typically allotted for Fair coverage was removed based on the fair cancelation.</i>
Taxes, Workers Compensation	\$ 81,801	Payroll taxes and workers compensation.
Health Insurance	\$ 72,934	Health Insurance for 5 full time officers.
Employees Costs	\$ 9,136	Travel, training, dues, and subscriptions. Ammunition.
Supplies	\$ 10,200	Uniforms, postage, copier paper, computer and office supplies.
Utilities	\$ 7,955	Metro switch, jet packs, cell phone, internet line, phone and fax line.
Repair & Maintenance	\$ 41,288	Gas for vehicles and boats. Parts and labor for 5 vehicles, 3 boats & trailers. Equipment for cruisers.
Building Expense	\$ 1,000	Maintenance and repairs as needed per lease agreement.
Contractual Services	\$ 11,850	Police Software. Computer Tech Support.
Total Law Enforcement	\$ 658,660	

ARTICLE 5 - SOLID WASTE		
Salaries & Wages Full Time	\$ 93,330	Two full-time attendants, one part-time attendant and overtime.
Taxes, Workers Compensation	\$ 18,088	Payroll taxes and workers compensation.
Health Insurance	\$ 30,045	Health insurance for 2 full time attendants.
Employees Costs	\$ 750	Travel, training, dues, subscriptions, annual storage facility fee and DEP reporting fee.
Supplies	\$ 5,450	Office and cleaning supplies. Printing notices, uniforms, first aid supplies, tool replacement, PPE.
Utilities	\$ 8,578	Heat, electricity, telephone and fax lines, internet.
Repair & Maintenance	\$ 23,500	Equipment parts and repairs; backhoe, compactors, roll-off truck, fork lift, chipper. Propane, gas and diesel for various equipment. Basic building upkeep and site improvements
Contractual Services	\$ 268,045	Household trash (MSW), and demo tonnage and hauling to Mt. Carberry. Single sort hauling. Wood, tires, TV's, lightbulbs, and computer disposal. Pickup and disposal of Town barrels. Household Hazardous Waste Day. <i>(Reduced MSW fees due to Fair cancelation)</i>
<b>Total Solid Waste</b>	<b>\$ 447,785</b>	
ARTICLE 6 - PUBLIC WORKS		
Salaries & Wages Full Time	\$ 271,172	Director & Assistant Public Works Director, 3 full-time crew, 1 part-time crew, janitor and overtime.
Taxes, Workers Compensation	\$ 74,065	Payroll taxes and workers compensation.
Health Insurance	\$ 64,870	Health insurance for 5 full time crew.
Employees Costs	\$ 1,050	Travel, training, random drug testing. Hepatitis vaccines.
Supplies	\$ 99,800	Office and bathroom supplies. Culverts, tools, oxygen, argon, cylinders. 1,000 tons of salt, 1,200 yards sand. Signs. Uniforms.
Utilities	\$ 11,330	Heat, water, electricity, internet, telephone.
Repair & Maintenance	\$ 165,950	Vehicle and equipment parts and maintenance. (2) Wheelers; (2) International trucks; F250 and F350 trucks; loader; backhoe; chipper; grader; sweeper. Gas and diesel. Sidewalk repairs. Road maintenance. Patch, gravel and crack sealing.
Contractual Services	\$ 34,111	Plowing: Main Fire Station, Portland Street, Smart's Hill Road. Snow hauling. Equipment rentals. Crosswalk striping. Catch basin maintenance.
<b>Total Public Works</b>	<b>\$ 722,347</b>	



ARTICLE 7- FIRE DEPARTMENT		
Salaries & Wages Full-Time and on-call firemen.	\$ 104,429	Fire Chief/Emergency Management Agency Director/Fire Warden. Assistant Chief/Assistant EMA. All On-Call Firemen. Cleaning Services. <i>(Reduced due to Fair cancelation)</i>
Taxes, Workers Compensation	\$ 46,849	Payroll taxes and workers compensation.
Health Insurance	\$ 12,974	Health insurance for fire chief.
Employees Costs	\$ 5,128	Travel, training, dues & subscription. Hepatitis vaccines. Airpack physicals.
Supplies	\$ 9,490	Office and cleaning supplies. Postage. Fire truck and hazmat supplies. Uniforms. Food for fire calls.
Utilities	\$ 11,420	For Main Station and East Fryeburg Station. Heat, electricity, water, telephone, internet and fax line.
Repair & Maintenance	\$ 40,300	Parts & annual maintenance for all equipment, vehicles, radios, and buildings. Gas and diesel. Repairs for Fire Engines.
Contractual Services	\$ 1,525	Software license. Computer Technical support. Fire extinguishers.
<b>Total Fire Department</b>	<b>\$ 232,115</b>	
ARTICLE 8 - LIBRARY		
Salaries & Wages Full & Part Time	\$ 50,156	Full-time Librarian and two part time aids. Cleaning services.
Taxes, Workers Compensation	\$ 4,642	Payroll taxes and workers compensation.
Health Insurance	\$ 21,038	Health Insurance for full-time Librarian.
Employees Costs	\$ 445	Maine Library Association. Training and travel. Library meetings
Supplies	\$ 13,550	Office and cleaning supplies. Books, programming and postage.
Utilities	\$ 7,720	Heat, water, electricity, telephone, fax, internet.
Repair & Maintenance	\$ 2,500	Security system. General maintenance. Boiler inspection. Fire extinguisher inspections.
Contractual Services	\$ 1,565	Library software. Computer technician support. Copier Maintenance agreement.
<b>Total Library</b>	<b>\$ 101,617</b>	
ARTICLE 9 - RECREATION		
Salaries & Wages Full & Part Time	\$ 93,872	Recreation Director. Summer staff for 6 week all day programs. Field maintenance and mowing position.
Taxes, Workers Compensation	\$ 17,629	Payroll taxes and workers compensation.
Health Insurance	\$ 12,974	Health insurance for Recreation Director.
Employee Costs	\$ 600	Travel and training. Background checks for coaches
Programs	\$ 1,800	4th of July; Easter Egg Hunt; Christmas Tree lighting; Halloween Party.
Repair & Maintenance	\$ 2,000	For field maintenance.
<b>Total Recreation</b>	<b>\$ 128,875</b>	

ARTICLE 10 - EQUIPMENT CAPITAL RESERVE		
Security cameras for Library, Town Office and Transfer Station	\$	7,125
Recreation: Equipment replacement reserve.	\$	2,000
<b>Total Equipment Capital Reserve</b>	<b>\$</b>	<b>9,125</b>
ARTICLE 11 - FIRE DEPARTMENT TRUCK FUND ACCOUNT		
The current truck fund balance is \$7,813, after replacing Engine 93. Adding \$50,000 will increase the balance to \$57,813.	\$	50,000
ARTICLE 12 - BUILDING CAPITAL RESERVE		
Repair floor cracks, repair sills and epoxy coat concrete apparatus bay floors at the Fire Station	\$	18,000
ARTICLE 13 - VEHICLE CAPITAL RESERVE		
Police SUV and equipment \$40,000.	\$	40,000
ARTICLE 14 - ROAD CAPITAL RESERVE ACCOUNT		
The Town received a Maine DEP Stream Crossing Grant which will pay for \$95,000 of the estimated project cost. It was estimated that the Town would have to cover \$70,000 of the remaining costs, however the final bid was awarded for much less and therefore the Town only needs to budget \$13,390 to get the project completed	\$	13,390
ARTICLE 15 - CREDIT RESERVE ACCOUNT		
The \$266,458 will be used to complete the projects outlined in the 5-year road plan. These projects include the completion of the final phases of the Lovewell Pond & Battleground Road (surface paving/final shoulder work), and the reclaim and paving of Morningside Drive & Meadow Lane. Approving Article 15 will not impact the mill rate.	\$	266,458
ARTICLE 16 - SACO VALLEY FIRE DEPARTMENT		
Provides contract services from the Saco Valley Fire Department for first response in North Fryeburg and support as needed in the rest of the Town.	\$	31,925
ARTICLE 17 - FRYEBURG RESCUE		
Fryeburg Rescue provides rescue services to the Town of Fryeburg.	\$	92,862
ARTICLE 18 - DEBT SERVICE		
Lease for Police Office space in Rescue Building.	\$1,400/month 2020 \$1435/month 2021	\$ 17,010
2016 International Wheeler Cab/Chassis/Plow Equipment	Final payment due November 2020.	\$ 35,117
2016 Caterpillar Loader, Model 430F2IT	Final payment due November 2020.	\$ 24,088
<b>Total Debt Service</b>	<b>\$</b>	<b>76,215</b>

<b>ARTICLE 19, 20, 21, 22 - BOARDS &amp; COMMITTEES</b>	
<b>Appeals Board</b> - Trainings and miscellaneous supplies	\$ 500
<b>Planning Board</b> - Contact with SMPDC to update zoning maps. Training, travel.	\$ 5,000
<b>Select Board</b> - 5 stipends \$2,500 each. Taxes, Workers Comp, training, manuals.	\$ 14,910
<b>Conservation Committee</b> -Pollinator seed purchase. Town Forest Trail construction	\$ 5,000
<b>Total Boards &amp; Committees</b>	<b>\$ 25,410</b>
<b>ARTICLE 23- PROFESSIONAL SERVICES</b>	
<b>Legal services</b>	\$ 20,000
<b>Auditor</b> - Annual Audit and consultations.	\$ 13,750
<b>Town Web Site</b>	\$ 5,000
<b>Mapping</b>	\$ 1,900
<b>Total Professional Services</b>	<b>\$ 40,650</b>
<b>ARTICLE 24 - GENERAL ASSISTANCE</b>	
Provides emergency General Assistance for Town residents in need who qualify. The State reimburses the Town for 70% of claims reported to the State.	<b>\$ 10,000</b>
<b>ARTICLE 25 - CIVIL SERVICES</b>	
Animal Control Officer (Wages, taxes, workers comp, travel/training, supplies)	\$ 9,193
EMA Generator - Annual preventative maintenance contract for parts and labor for generator at Molly Ockett.	\$ 950
Tree Removal - Cutting and trimming of bad trees.	\$ 5,000
Street lights, Academy & Hemlock Bridge traffic lights and maintenance.	\$ 23,960
Hydrants	\$ 110,482
<b>Total Civil Services</b>	<b>\$ 149,585</b>
<b>ARTICLE 26 - TOWN PARKS</b>	
Electricity for Bradley Park outlets & water service	\$ 890
Portable toilets for Graustein Park, Weston's Beach, Canal Beach, Jockey Cap. One extra for police during fair week.	\$ 5,500
General Parks maintenance. Battleground, Peary, Boy Scout, Frye Place, Krasker Landing & Jockey Cap and Weston's Beach.	\$ 2,000
Bradley Park maintenance.	\$ 2,000
Landscaping Projects	\$ 5,000
Graustein Park - Repair and maintenance as needed.	\$ 1,000
Eastman Park maintenance.	\$ 500
<b>Total Town Parks</b>	<b>\$ 16,890</b>

ARTICLE 27 - TOWN OWNED BUILDINGS	
Old Town Garage. Electricity.	\$ 200
C. A. Snow School property. Insurance, Electricity	\$ 10,900
Former Registry of Deeds/Brick Building. Maintenance, Electricity	\$ 1,250
American Legion. Water, Electricity, Heat, Cleaning, Maintenance	\$ 7,990
<b>Total Town Owned Buildings</b>	<b>\$ 20,340</b>
ARTICLE 28 - AIRPORT	
Eastern Slope Airport Authority. Funding to operate the Town owned airport.	\$ 16,000
<b>Total Airport</b>	<b>\$ 16,000</b>
ARTICLE 29. TOWN INSURANCES	
Unemployment.	\$ 5,500
Insurance: Property, Casualty, Bonding, Liability.	\$ 59,000
Contingency Fund.	\$ 20,000
Deferred Compensation Retirement.	\$ 80,000
<b>Total Town Insurances</b>	<b>\$ 164,500</b>
ARTICLE 30 - SOCIAL SERVICE AGENCIES	
Appropriations for several Social Service Agencies to be approved by Select Board	\$ 10,000
Food Pantries	\$ 7,500
<b>Total Social Service Agencies</b>	<b>\$ 17,500</b>
ARTICLE 31 - UNCLASSIFIED SERVICE ORGANIZATIONS	
Harvest Hill Animal Shelter	\$ 3,449
Fryeburg Fish & Game. Insurance for range.	\$ 1,000
Maine Municipal Association. Annual dues.	\$ 4,471
Southern Maine Planning & Development Commission. Annual dues.	\$ 1,227
Saco River Corridor Commission	\$ 300
<b>Total Unclassified Service Organizations</b>	<b>\$ 10,447</b>
ARTICLE 32 - UNCLASSIFIED EVENTS	
Flags and grave markers for Veteran's graves	\$ 850
Memorial Day Parade	\$ 500
<b>Total Unclassified Events</b>	<b>\$ 1,350</b>
<p><b>ARTICLE 33</b> - The airport is seeking to partner with Dirigo Solar LLC to develop an approximate 30 acre solar energy facility, pending approvals by FAA, Maine DEP, and planning board. The 40 year lease term is necessary for project financing. The money received from the solar lease can only be used for airport operations.</p>	
<p><b>ARTICLE 34</b> - The Eastern Slope Airport Authority will have a 99-year lease of the airport property with approval of this article. This will be an extension from the current reoccurring 7 year lease period. The ESAA will be able to enter into subleases for aeronautical related purposes under their own volition. Additional hangar construction is an example of an aeronautical purpose. Subleases for non-aeronautical purposes would require approval from the Select Board if the total project cost is less than \$2.5 million and Town meeting approval would be required for projects exceeding \$2.5 million.</p>	

**ARTICLE 35** - Approval of this article would allow the Recreation Department revenue, primarily from registrations fees, to be put into a reserve account (rather than the general fund) and used directly to fund Recreation programs.

**ARTICLE 36** - Copies of the ordinance is available on the Towns website or can be obtained at the town office (when open) or by contacting the Town Office. The purpose of the ordinance is to provide property tax assistance to qualifying persons in the Town of Fryeburg. Under this program the Town will provide supplemental cash refund payments to those who meet the criteria established by the ordinance and who are beneficiaries of the State of Maine Property Tax Fairness Credit Program.

**ARTICLE 37** - In accordance with the Fund Balance Policy, any fund balance in excess of 15% will be put in a Credit Reserve Account for unexpected occurrences. A majority vote of the Select Board is needed to authorize expenditures up to a maximum of \$5,000 for each occurrence and an overall maximum of \$25,000 is allowed per fiscal year. A vote by the legislative body is needed to expend above the \$25,000.

**ARTICLE 38** - Approval of the article is required to appropriate 100% of the money received from the State for snowmobile registration fees to the Interstate Sno-Goers Club.

**ARTICLE 39** - We pay the Town of Conway \$5,000 from franchise fees received from Charter Communications per year to provide us with broadcasting and viewing time on Channel 3.

**ARTICLE 40** - Approval of this article is required by law to accept prepayment of taxes. 36 M.R.S.A. §506.

**ARTICLE 41** - Establishes due dates to collect taxes twice a year. Collecting taxes in April and October allows 6 months between due dates. This provides a good balance in maintaining cash flow without the need to borrow, while ensuring town services, schools and the county is funded as committed. The 8% interest rate applies only to the 2021 taxes. This rate is set by the State Treasurer and the interest is collected as revenue and used to reduce the mill rate.

**ARTICLE 42** - No interest will be paid on abated taxes or on overpayment of taxes for the 2021 year pursuant to 36 M.R.S.A. §506 (A).

**ARTICLE 43** - Allows the Tax Collector to waive unintentional tax interest payment shortages in an amount not to exceed \$5.00.

**ARTICLE 44** - Allows the Select Board to accept gifts of money, donations, real or personal property, pass thru funds, grants and apply for grants that don't require legislative body approval.

**ARTICLE 45** - Allows the Select Board to advertise and sell property that has automatically foreclosed due to non-payment of taxes.

**ARTICLE 46** - Allows the Select Board to sell items no longer useful or needed. Normal items would include vehicles and equipment.

**ARTICLE 47-** Allows using all non-dedicated revenues to reduce the property tax commitment.

**ARTICLE 48** - Authorizes appropriations from undesignated surplus to cover overdrafts as of June 30, 2020. Approval of this article will prevent having a special town meeting before June 30, 2020.

**ARTICLE 49** - Authorizes the Select Board to enter into a lease of an existing tower on Starks Mountain for the installation of communication equipment. This equipment will improve the ability to communicate by radio for the Fire Department, Police Department, Public Works and first responders.

**ARTICLE 50** - Approving this article is required in the event the tax commitment is greater than the property tax levy limit.

**ARTICLE 51** - Authorizes the use of \$100,000 from the credit reserve account to help reduce the property tax commitment and therefore help to reduce taxes.